

# RESIDENTIAL OCCUPANCY / RENTAL PERMIT APPLICATION

UNITED CODE CONSULTANTS  
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OCC PERMIT # \_\_\_\_\_

## BUYER / RENTER INFORMATION

NAME OF BUYER / RENTER(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ CELL # \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

## OWNER/SELLERS INFORMATION

NAME OF OWNER/SELLER \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

COUNTY LOT & BLOCK # \_\_\_\_\_

OWNERS MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ CELL # \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

AS IS SALE \_\_\_\_\_ OWNER OCCUPIED \_\_\_\_\_ VACANT \_\_\_\_\_ RENTAL PROPERTY \_\_\_\_\_

If property is tenant occupied fill out tenant information and supply names of individuals residing at this address

In conjunction with Chapter 212 of the Borough Code it is the responsibility of the landowner (Landlord) to supply the Borough with the names of the individuals leasing property on a yearly basis

## BUILDING INFORMATION

Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Multi-Family \_\_\_\_\_ # of Units \_\_\_\_\_

If property contains more than one unit the fee is calculated on the number of units or dwellings at this address

## TENANT INFORMATION

NAME

PHONE NUMBER


**RENTAL FEE \$70.00/UNIT    OCCUPANCY FEE \$150.00**

*A fee of \$75 is required for re-inspections of failed Occupancy inspections*